

Madison Housing & Redevelopment Commission
Regular Meeting
January 17, 2024

The regular meeting of the Madison Housing and Redevelopment Commission (MHRC) was held on January 17, 2024 at Nicky's Steakhouse. Present were Commissioners Scott Johnson, Steven Sims, Steve Stunes, and Tim Walburg. Absent was Karin Mathison. Also present was Attorney Jacob Dawson and Executive Director GayLynn Hagemann. Chairman Johnson, who established a quorum was present, called the meeting to order at 5:35 p.m. Unless noted all motions were unanimous.

Motion by Walburg, seconded by Stunes to approve the agenda as presented.

Motion by Walburg, second by Sims to approve the minutes of the November 15 regular meeting as presented.

Motion by Sims, seconded by Walburg to approve expenditures that were paid in December and January.

Motion by Walburg, seconded by Sims to approve the Maintenance Supervisor Reports for December and January.

Motion by Sims, seconded by Stunes to approve the December and January Tower and Townhome Occupancy Reports and the Section 8 reports.

The board reviewed the bank account balances, bank reconciliations, operating statements, and payrolls.

Motion by Walburg, seconded by Sims to enter executive session at 5:56 p.m. per SDCL 1-25-2 (3) to consult with legal counsel. Chairman Johnson declared the board out of executive session at 6:48 p.m.

Motion by Sims, seconded by Stunes to increase Tower security deposits for efficiency and one-bedroom apartments to \$500 and two-bedroom apartments to \$700 beginning immediately.

Motion by Sims, seconded by Stunes to approve Wohlenberg-Ritzman as the auditor for three years: FY2023, FY2024, and FY2025.

Motion by Sims, seconded by Stunes to approve the RAM software maintenance agreement for 2024, \$7,173.28.

Motion by Stunes, seconded by Sims to approve Dakota Fixture and Cabinet to install kitchen cabinets and countertops in apartment 3C.

The next meeting of the board is scheduled for Wednesday, February 21 at 5:30 at Nicky's Steakhouse.

Motion by Sims, seconded by Stunes to adjourn at 7:35 p.m.